

**MINUTES OF THE DECEMBER 3, 2024 MEETING OF THE
WEST CORNWALL TOWNSHIP MUNICIPAL AUTHORITY**

The following are the minutes of the meeting of West Cornwall Township Municipal Authority held at the West Cornwall Township building situate at 73 South Zinn's Mill Road, Quentin, Lebanon County, Pennsylvania, on Tuesday, December 3, 2024, at 6:00 p.m. The meeting was duly advertised as required by the applicable statutes of the Commonwealth of Pennsylvania.

Present at the meeting were James Shoemaker, William Matthews, Marty Daigle, Joseph Foltz, Robert Kolb, and Dennis Tulli, Authority Board members; Russ Gobble, West Cornwall Township Supervisor; David Bradley and William White, water system operators; Jeffrey Steckbeck, P.E., Manager/Engineer; Amy B. Leonard, Esq., Solicitor; and Otto Leinhauser, member of the public. Glenn Yanos was absent.

The meeting was called to order by Chairman Shoemaker at 6:00 p.m. Mr. Foltz made a motion, seconded by Mr. Daigle, to approve the meeting minutes of the October 1, 2024 Authority meeting. All voted in favor.

Mr. Steckbeck reviewed the financial statements for October and November 2024 for Quentin sewer, Stoberdale sewer, and for the water account. Mr. Kolb made a motion, seconded by Mr. Daigle, to approve the financial reports. All voted in favor. Mr. Steckbeck noted that the audit for 2023 was available for public review.

Mr. Steckbeck noted that Eastern Enterprises, Inc. and Tanya Mann need to resolve certain issues related to sewer manholes/facilities on the north side of Route 117 among themselves before the Authority could consider accepting dedication.

Mr. Steckbeck advised that there is no proposed rate change for Quentin sewer rates for 2025. Mr. Steckbeck proposed that the Mine Road sewer rates decrease by \$10.00 per quarter. There is no proposed rate change for Stoberdale sewers. No water rate change is proposed.

Mr. Steckbeck reviewed the proposed land development projects requiring water and/or sewer capacity, including Apartments at 419, Calvary at Quentin (former Quentin Riding Club site), Alden Place West, Iron Mill Townes, and Beck Creek Plumbing. Mr. Steckbeck reviewed the water and sewer capacity allocations for each proposed development. Mr. Kolb made a motion, seconded by Mr. Foltz, to approve capacity allocations for these projects. All voted in favor.

From a sewer operating standpoint, Mr. Steckbeck noted that all was operating well.

Regarding water operations, Mr. Bradley, stated that meter replacement continues. The service line inventory also continues to determine the presence of lead and copper pipes. Mr. Bradley reported on maintenance and repairs of the water facilities, as well as a software conversion and update.

Attorney Leonard presented proposed meeting dates for 2025. Mr. Kolb made a motion, seconded by Mr. Foltz, to authorize Attorney Leonard to advertise the meeting dates. All voted in favor. Attorney Leonard also provided an update on the Dairy Road Pump Station financing, and noted that the financing agreement between North Cornwall and the Municipal Authority would be ready for approval at the January meeting of the Authority.

The Authority members discussed with Mr. Steckbeck potential new well sites.

Mr. Matthews suggested that the Authority consider applying for an LSA grant of \$25,000 to pay for a generator to run the booster pumps.

Mr. Foltz made a motion to pay the bills, which was seconded by Mr. Kolb. All voted in favor.

Mr. Shoemaker adjourned the meeting at 6:46 p.m.

The next meeting of the West Cornwall Township Municipal Authority will be January 7, 2025 at 6:00 p.m.

Respectfully submitted,
Amy B. Leonard, Solicitor