

**MINUTES OF THE JANUARY 7, 2025 MEETING OF THE
WEST CORNWALL TOWNSHIP MUNICIPAL AUTHORITY**

The following are the minutes of the meeting of West Cornwall Township Municipal Authority held at the West Cornwall Township building situate at 73 South Zinn's Mill Road, Quentin, Lebanon County, Pennsylvania, on Tuesday, January 7, 2025, at 6:00 p.m. The meeting was duly advertised as required by the applicable statutes of the Commonwealth of Pennsylvania.

Present at the meeting were James Shoemaker, William Matthews, Marty Daigle, Joseph Foltz, Robert Kolb, Glenn Yanos, and Dennis Tulli, Authority Board members; William White, water system operator; Jeffrey Steckbeck, P.E., Manager/Engineer; and Amy B. Leonard, Esq., Solicitor.

The meeting was called to order at 6:02 p.m. Mr. Yanos made a motion, seconded by Mr. Foltz, to re-elect the same officers as in 2024. All voted in favor. Mr. Yanos made a motion, seconded by Mr. Tulli, to make all appointments and affirmations as set forth in items 3 through 15 of the Organizational Meeting agenda. All voted in favor. Mr. Kolb made a motion, seconded by Mr. Daigle, to pay the bills as presented. All voted in favor. Mr. Foltz made a motion, seconded by Mr. Kolb, to approve the meeting minutes of the December 3, 2024 meeting. All voted in favor.

Mr. Steckbeck reviewed the financial statements for December 2024 for Quentin sewer, Stoberdale sewer, and for the water account. Mr. Steckbeck noted the semi-annual loan payments were made. Mr. Steckbeck presented the current account balances as of 12/31/2024, the loan balances, and the payment history for the loans. Mr. Yanos made a motion, seconded by Mr. Daigle, to approve the financial reports. All voted in favor.

Mr. Steckbeck reviewed the budgets, noting that Mt. Gretna Authority raised its rates by 10%, thus affecting the Stoberdale budget. Mr. Steckbeck recommended raising the rates to \$210.00 per quarter for Stoberdale. Mr. Foltz made a motion, seconded by Mr. Kolb, to approve the Stoberdale budget with the rate change. All voted in favor. Mr. Foltz made a motion, seconded by Mr. Matthews, to approve the Quentin and Mine Road budgets as presented. All voted in favor. Mr. Kolb made a motion, seconded by Mr. Foltz, to approve the water budget. All voted in favor.

Attorney Leonard presented the financing agreement with North Cornwall Township for WCTMA's portion of the Dairy Road Pump Station project. Mr. Kolb made a motion, seconded by Mr. Matthews, to approve the Financing Agreement and authorize the appropriate officers to execute the Agreement. All voted in favor.

The Board heard a water operator report from Mr. White and accepted the report.

Upon motion from Mr. Kolb and a second from Mr. Daigle, the meeting was adjourned at 6:20 p.m.

The next meeting of the West Cornwall Township Municipal Authority will be February 4, 2025 at 6:00 p.m.

Respectfully submitted,
Amy B. Leonard, Solicitor