

**MINUTES OF THE OCTOBER 1, 2024 MEETING OF THE
WEST CORNWALL TOWNSHIP MUNICIPAL AUTHORITY**

The following are the minutes of the meeting of West Cornwall Township Municipal Authority held at the West Cornwall Township building situate at 73 South Zinn's Mill Road, Quentin, Lebanon County, Pennsylvania, on Tuesday, October 1, 2024, at 6:00 p.m. The meeting was duly advertised as required by the applicable statutes of the Commonwealth of Pennsylvania.

Present at the meeting were James Shoemaker, William Matthews, Marty Daigle, Joseph Foltz, Robert Kolb, Dennis Tulli, and Glenn Yanos, Authority Board members; David Lloyd and Russ Gible, West Cornwall Township Supervisors; David Bradley and William White, water system operators; Jeffrey Steckbeck, P.E., Manager/Engineer; Amy B. Leonard, Esq., Solicitor; and Otto Leinhauser and Tanya Mann, members of the public.

The meeting was called to order by Chairman Shoemaker at 6:00 p.m. Mr. Kolb made a motion, seconded by Mr. Foltz, to approve the meeting minutes of the August 6, 2024 Authority meeting. All voted in favor.

Mr. Steckbeck reviewed the financial statements for August and September 2024 for Quentin sewer, Stoberdale sewer, and for the water account. Mr. Steckbeck noted that the Quentin sewer and water accounts reflected tapping fees paid for the Apartments at 419 project, as well as deposits from City of Lebanon Authority. The water account reflected purchases of meter reading equipment and chemicals/supplies. Mr. Yanos made a motion, seconded by Mr. Matthews, to approve the financial reports. All voted in favor.

The Authority discussed requests from Eastern Enterprises, Inc. and Tanya Mann to dedicate certain sewer manholes/facilities on the north side of Route 117 to the Authority. These are private facilities that have served several private properties for more than 50 years. The offers of dedication were reviewed, and the procedure to accept dedication was discussed. However, the Authority directed Mr. Steckbeck to evaluate the status of the facilities to determine whether they would be acceptable to become part of the municipal system. No other action was taken.

Mr. Steckbeck advised that there is no change in status of the SRBC permitting, as no permit is needed at this time based on the gallons drawn per day, which average approximately 60,000. A permit is required when the gallons drawn reaches 100,000 per day.

Mr. Steckbeck advised the Authority that the proposed well test drilling on the former Quentin Riding Club site was cancelled, as a PA OneCall revealed a conflict with Cornwall's sewer line at that location. Mr. Steckbeck related that the land development plan for the former Riding Club is expected in approximately 6 weeks.

From a sewer operating standpoint, Mr. Steckbeck noted that all was operating well.

Regarding water operations, Mr. Bradley, stated that meter replacement continues. The service line inventory also continues to determine the presence of lead and copper pipes. Mr. Bradley discussed the Diamond Maps subscription, which is similar to a GIS system in terms of mapping infrastructure. He reported that the CCR report was completed and sent to DEP. Mr. Bradley reviewed equipment maintenance and replacement. He advised that the South Zinns Mill Road valve repair was completed.

Attorney Leonard reported that the first round of shut offs for nonpayment was completed, and ultimately the few that were shut off paid to have their water restored. One

property owner requested a payment plan on a delinquent balance, and Attorney Leonard requested an executive session to discuss that proposal.

Mr. Steckbeck reported that design concepts are being discussed for the Cornwall emergency water connection. A proposed agreement related to the emergency connection is anticipated to be provided by Cornwall's Solicitor.

Mr. Steckbeck indicated that a new potential well site would need to be identified if the Authority wishes to proceed with an additional well. He discussed a possible parcel consisting of 10 acres.

Mr. Kolb made a motion to pay the bills, which was seconded by Mr. Foltz. All voted in favor.

The Authority adjourned to the executive session requested by Attorney Leonard at 6:40 p.m. The Authority returned from executive session at 7:00 p.m. The Authority authorized Attorney Leonard to send a payment plan letter to the owner of 34 Alden Lane, approving a payment plan of \$100.00 per month as long as the regular quarterly bills are also paid by the due date.

Mr. Shoemaker adjourned the meeting at 7:02 p.m.

The next meeting of the West Cornwall Township Municipal Authority will be December 3, 2024 at 6:00 p.m.

Respectfully submitted,
Amy B. Leonard, Solicitor