

WEST CORNWALL TOWNSHIP MUNICIPAL AUTHORITY

73 S. ZINNS MILL ROAD

LEBANON, PA 17042

AUTHORITY BOARD MEETING

December 2, 2025 6:00 PM

AGENDA

- 1) Convene meeting and Pledge of Allegiance
- 2) Attendance
- 3) Comment on Agenda only / changes or additions to Agenda
- 4) Approve meeting minutes of previous meeting(s) – November 4, 2025
- 5) Authority Manager report
 - a. Review and approve financial reports
 - b. 2024 audit received from Maxine Maser. Ms. Maser informed us she is retiring from being an auditor. I am consulting with Angela Shea at Garcia, Garman and Shea to provide a proposal to be her replacement.
 - c. Stoberdale sewer rate increase from Mt. Gretna Authority.
 - d. Draft budgets for 2026 – Quentin Sewer, Stoberdale Sewer, Quentin Water
- 6) Engineer report
 - a. SRBC permitting – no activity until new well site identified
 - b. Cavalry at Quentin – Developers Agreement ready for signature, letter of credit received
 - c. Alden Place West – plan still under review by county engineer
 - d. Iron Mill Townes – 8 permits issued, tapping fees received, and individual service laterals for water and sewer have been installed, inspected and tested.
- 7) Operator report – MASS LLC for sewer, and David Bradley for water
- 8) Solicitor report
 - a. Developer Agreement for Cavalry at Quentin – action item
 - b. Approve meeting dates for calendar year 2026
- 9) Old Business –
 - a. Cornwall Borough – Update to 1991 and 1999 partnership agreement
 - b. Cornwall emergency connection of water systems – Cornwall Associates approved location for the connection vault – Cornwall's water engineer Entech has agreed to location - see sketch plan
 - c. New well site:
 - i. The school granted approval for Authority to drill test well with compensation of one free water tap
 - ii. Myers Brothers is scheduled to drill test well on January 5th.
- 10) New Business
 - a. Stoberdale sewer treatment options
- 11) Public comment
- 12) Pay the bills
- 13) Adjourn