

**MINUTES OF THE AUGUST 5, 2025 MEETING OF THE
WEST CORNWALL TOWNSHIP MUNICIPAL AUTHORITY**

The following are the minutes of the meeting of West Cornwall Township Municipal Authority held at the West Cornwall Township building situate at 73 South Zinn's Mill Road, Quentin, Lebanon County, Pennsylvania, on Tuesday, August 5, 2025, at 6:00 p.m. The meeting was duly advertised as required by the applicable statutes of the Commonwealth of Pennsylvania.

Present at the meeting were James Shoemaker, William Matthews, Joseph Foltz, Robert Kolb, Marty Daigle, and Dennis Tulli, Authority Board members; West Cornwall Township Supervisors David Lloyd and Russ Gible; William White, water system operator; George Dundore, Otto Leinhauser, and Gene Otto, members of the public; Jeffrey Steckbeck, P.E., Manager/Engineer; and Amy B. Leonard, Esq., Solicitor. Glenn Yanos was absent.

The meeting was called to order at 6:00 p.m. by Chairman Shoemaker. Mr. Kolb made a motion, seconded by Mr. Daigle, to approve the meeting minutes of the June 3, 2025 meeting. All voted in favor.

Mr. Steckbeck reviewed the financial statements for June and July 2025 for Quentin sewer, Stoberdale sewer, and for the water account. Mr. Steckbeck noted deposits from CoLA and disbursements for loan payments from the Quentin Sewer account and the water account. Mr. Foltz made a motion, seconded by Mr. Kolb, to approve the financial reports. All voted in favor.

The Authority Board reviewed a customer request for a payment plan of \$200.00 per month. After discussion, Mr. Kolb made a motion to approve the requested payment plan, which Mr. Matthews seconded. All voted in favor.

Mr. Steckbeck indicated DEP approval of the new well site was received, subject to certain conditions and specifications. Mr. Steckbeck obtained quotes for the test well drilling, with the three quotes ranging from \$11,010.00 to \$15,130.44. Mr. Matthews made a motion, which Mr. Foltz seconded, to proceed with the test well drilling by Myers Brothers, the low quote. All voted in favor.

The Authority board agreed to allow Mr. Bonalle to stack and store wood in exchange for reducing the cost of lawn mowing from \$150 to \$125.

Mr. Steckbeck provided an updated on various development projects, including Cavalry at Quentin, Alden Place West, and Iron Mill Townes. Mr. Steckbeck also reported on the potential replacement of an 8" water line in Main Street. There is a temporary patch on the road that needs replacement with permanent repair. The Authority Board discussed including the cost of the 8" water line replacement in the 2026. Mr. Tulli made a motion, seconded by Mr. Kolb, to include the estimated expense in the 2026 budget. All voted in favor.

Mr. White reviewed the written report of the Water Operator. Mr. Steckbeck reported no operational issues for the sewer system.

Attorney Leonard presented the Iron Mill Townes Developer's Agreement. Financial security and an escrow deposit were provided by the Developer. Mr. Foltz made a motion, seconded by Mr. Kolb, to approve the Iron Mill Townes Developer's Agreement.

Certain sewer facilities, owned by Eastern Enterprises, were offered for dedication. After discussion about Tanya Mann's prior letter offering dedication of the pump station in front of her property to the Authority, the Board requested Steckbeck to request an updated letter from Ms. Mann indicating her concurrence with Eastern Enterprises dedicating the pump station. Mr. Kolb made a motion, seconded by Mr. Tulli, to accept dedication of the facilities. All voted in favor.

Mr. Matthews made a motion, seconded by Mr. Daigle, to authorize the Solicitor to prepare the Developer's Agreement for Cavalry at Quentin. All voted in favor.

Mr. Steckbeck stated that the update to 1991 and 1999 agreements with Cornwall are on hold with Cornwall's attorney. The emergency connection of water systems between Cornwall and WCTMA is underway from a design standpoint.

Mr. Kolb made a motion, seconded by Mr. Matthews, to pay the bills of the Authority. All voted in favor.

Upon motion by Mr. Kolb, the meeting was adjourned at 6:49 p.m. The next meeting of the West Cornwall Township Municipal Authority will be November 4, 2025 at 6:00 p.m.

Respectfully submitted,
Amy B. Leonard, Solicitor