

**MINUTES OF THE NOVEMBER 4, 2025 MEETING OF THE  
WEST CORNWALL TOWNSHIP MUNICIPAL AUTHORITY**

The following are the minutes of the meeting of West Cornwall Township Municipal Authority held at the West Cornwall Township building situate at 73 South Zinn's Mill Road, Quentin, Lebanon County, Pennsylvania, on Tuesday, November 4, 2025, at 6:00 p.m. The meeting was duly advertised as required by the applicable statutes of the Commonwealth of Pennsylvania.

Present at the meeting were James Shoemaker, William Matthews, Joseph Foltz, Robert Kolb, Marty Daigle, Dennis Tulli, and Glenn Yanos, Authority Board members; West Cornwall Township Supervisor Russ Gibble; David Bradley and William White, water system operators; George Dundore, member of the public; Jeffrey Steckbeck, P.E., Manager/Engineer; and Amy B. Leonard, Esq., Solicitor.

The meeting was called to order at 6:00 p.m. by Chairman Shoemaker. Mr. Kolb made a motion, seconded by Mr. Foltz, to approve the meeting minutes of the August 5, 2025 meeting. All voted in favor.

Mr. Steckbeck reviewed the financial statements for August, September, and October 2025 for Quentin sewer, Stoberdale sewer, and for the water account. Mr. Yanos made a motion, seconded by Mr. Foltz, to approve the financial reports. All voted in favor.

The Authority Board reviewed a request for 2 EDUs of capacity for the Ebersole repair garage located at 2527 Quentin Road. Mr. Kolb made a motion to approve the capacity request, which Mr. Daigle seconded. All voted in favor.

Mr. Steckbeck requested approval for resolution 11-04-2025, authorizing the submission of a Marcellus shale grant application in the amount of \$25,000. Mr. Matthews made a motion, seconded by Mr. Kolb, to adopt the Resolution. All voted in favor.

Mr. Steckbeck provided updates on land development projects including Cavalry at Quentin, Alden Place West, and Iron Mill Townes. Regarding sewer operations, Mr. Steckbeck reported no issues with the collection system. There was a force main leak in the area of Route 117 requiring a DEP report. The main was repaired.

Mr. Bradley provided a water report and reviewed his written report with the Authority Board.

Attorney Leonard reviewed the Developer's Agreement for Cavalry at Quentin. Mr. Kolb made a motion, seconded by Mr. Matthews, to forward the Agreement to the Developer. Attorney Leonard noted receipt of a letter from Tanya Mann, indicating she was in agreement with the dedication of certain sewer facilities located on/in front of her property where the Mt. Gretna Mercantile is located.

Mr. Steckbeck provided an updated on the Cornwall Borough agreement and the Cornwall emergency connection of water systems plan. With regard to a potential new well site, Mr. Kolb made a motion, seconded by Mr. Daigle, to ratify the negotiating committee of Mr. Matthews, Mr. Tulli, and Mr. Steckbeck and to ratify the hiring of Frank Tomecek to provide a real estate appraisal of the proposed well location on the Quentin Mennonite School lands for a fee of \$500.00. All voted in favor. Mr. Matthews made a motion, seconded by Mr. Foltz, to offer the property owner a free tapping fee in exchange for giving permission to drill the test well. All voted in favor. The connection location for the school was discussed.

Mr. Kolb made a motion, seconded by Mr. Foltz, to pay the bills of the Authority. All voted in favor. Upon motion by Mr. Daigle, and second by Mr. Yanos, the meeting was adjourned at 6:30 p.m. The next meeting of the West Cornwall Township Municipal Authority will be December 2, 2025 at 6:00 p.m.

Respectfully submitted,  
Amy B. Leonard, Solicitor